



## **REQUEST FOR QUOTATION**

**RFQ No. 019-2026**

**Date: January 27, 2026**

The **TARLAC STATE UNIVERSITY (TSU)**, through its Bids and Awards Committee (BAC), intends to procure **Rental of Lights, Sound System, LED wall and Stage for INTRAMURALS 2026** with an Approved Budget for the Contract of **Two Hundred Twenty-Five Thousand Pesos (PhP 225,000.00)** through **Small Value Procurement** pursuant to Section 34 of the Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Chairperson and to the given address below, on or before **1:00PM of 02 February 2026**, subject to compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

**WILMARK J. RAMOS**

*Chairperson, Bids and Awards Committee-Goods and Services*

Tarlac State University

Romulo Boulevard, San Vicente Tarlac City

Telephone No. (045) 606-8157

Email: [tsucanvassing@gmail.com](mailto:tsucanvassing@gmail.com)

Interested supplier/service provider shall also submit a copy of the following documents along with the quotation on or before the above specified deadline for submission of quotation:

**Required Documents:**

- ☐ Valid Business/Mayor's Permit
- ☐ PhilGEPS Registration Number
- ☐ Tax Clearance (per RR017-2024 EO398 Series 2005, Updated Tax Clearance
- ☐ Notarized Omnibus Sworn Statement, if applicable
- ☐ Latest Income/Business Tax Return, if applicable
- ☐ Others, \_\_\_\_\_

The Head of the Procuring Entity (HoPE) of the TSU reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA No. 12009.

For any clarification, you may contact the BAC Secretariat at (045) 606-8157/606-8162 or send email to [tsucanvassing@gmail.com](mailto:tsucanvassing@gmail.com).

*By the Authority of the Bids and Awards Committee:*

  
**MENCHIE D. ABELLAR**  
Head, BAC Secretariat/Procurement Unit



## INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions.
3. The quotation shall contain all the mandatory requirements/provisions including manifestation of the agreement with the Terms and Conditions below.
4. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
5. **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
6. Quotations may be submitted through electronic mail at [tsucanvassing@gmail.com](mailto:tsucanvassing@gmail.com).
7. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

## TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. The following shall be observed in accomplishing the Quotation/Proposal Form:

Minimum Technical Specifications	Quantity	Offered Technical Specification/Service	Statement of Compliance (Comply or Not Comply)
			YES or NO
<div>1. State the Brand/Model offered and/or alternate offer if answered "NO" in the Statement of Compliance;</div> <div>2. Check if compliant with the specifications or not.</div>			

3. Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications
4. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
5. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
6. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
7. Quotations exceeding the Approved Budget for the Contract shall be rejected.
8. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the TSU shall adopt and employ "draw lots" as the tie- breaking method to finally determine the single winning provider.
9. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
10. The item/s shall be delivered according to the accepted offer of the bidder.
11. Item/s delivered shall be inspected on the scheduled date and time of the TSU. The delivery of the item/s shall be acknowledged upon the delivery to confirm compliance with the technical specifications.
12. Payment shall be made after delivery and upon the submission of the required supporting documents.
13. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. TSU may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
14. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its Implementing Rules and Regulations.
15. The RFQ, Purchase Order (PO), and other related documents for the above-stated procurement projects shall be deemed to form part of the contract.

Date: \_\_\_\_\_

**The Bids and Awards Committee**  
Tarlac State University  
San Vicente, Tarlac City

Dear Sir/Madam:

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Minimum Technical Specifications		Quantity	Offered Technical Specifications	Statement of Compliance (Comply or Not Comply)
<i>Note: Non-compliance with the minimum required specifications shall be grounds for disqualification</i>				
<b>Procurement of Rental of Lights, Sound System, LED wall and Stage for INTRAMURALS 2026</b>				
1	<p>Rental of Led Wall, Lights and Sound System, and Stage for Intramurals 2026</p> <p>TSU INTRAMURALS 2026 OPENING AND CLOSING CEREMONY TARLAC CITY CIVIC CENTER (GYMNATORIUM) FEBRUARY 3 AND 6, 2025</p> <p><b>AUDIO SYSTEM</b> 12 units DBTECH215A Powered Speaker, 4 units RCF745 Floor Monitor, 4 units Nexo 18 SUB, 2 units Sound Logic Speaker 12A for Fillers, 1 unit Power Amp, 4 units Tripod, 2pcs Wired Goose Neck (condenser)Microphones, 4 units Wireless Microphone, 1 unit MG32/114FX Yamaha Mixer Console, 1 rack Audio Processor, 2pcs Microphone Stand, 1 unit PC Laptop, 1 lot Audio Signal and Extension, 11 roll Snake Cable, 4 pcs Music Stand</p> <p><b>LIGHTING SYSTEM</b> 16 units RGBW 3WLED PAR 3W 16 units AMBER White 3W par C. LED; 8 pcs Light Stand CRNAK 15ft; 4 units Wireless TX/RX DMX (wireless solution) with LED Screen 9 x 12 ft Beam Lights</p> <p><b>LED WALL</b> 3 sets of 9X12F 15pcs LED Square (FOR TOP LETTERS</p> <p><b>STAGE</b> 3 sets of 16X24X3FT Vinyl/Acrylic 2 Sets of Cold Spark Stage Fog Machine</p>	1 Lot		



<p><b>MR. AND MS. INTRAMURALS 2026</b> <b>TSU GYMNASIUM FEBRUARY 5, 2026</b></p> <p><b>AUDIO SYSTEM</b> 12 units DBTECH215A Powered Speaker, 4 units RCF745 Floor Monitor, 4 units Nexo 18 SUB, 2 units Sound Logic Speaker 12A for Fillers, 1 unit Power Amp, 4 units Tripod, 2pcs Wired Goose Neck (condenser)Microphones, 4 units Wireless Microphone, 1 unit MG32/114FX Yamaha MixerConsole, 1 rack Audio Processor, 2pcs Microphone Stand, 1 unit PC Laptop, 1 lot Audio Signal and Extension, 11 roll Snake Cable, 4 pcs Music Stand</p> <p><b>LIGHTING SYSTEM</b> 16 units RGBW 3WLED PAR 3W 16 units AMBER White 3W par C. LED; 8 pcs Light Stand CRNAK 15ft; 4 units Wireless TX/RX DMX (wireless solution) with LED Screen 9 x 12 ft Beam Lights</p> <p><b>LED WALL</b> 2 sets of 9X12F 15pcs LED Square (FOR TOP LETTERS)</p> <p><b>STAGE</b> 1 SET of 16X24X3FT Vinyl/Acrylic 2 Sets of Cold Spark Stage Fog Machine</p>			
<b>Warranty Period</b> (for equipment, tools, and devices)			
<b>Delivery Period</b> ( <u>4</u> calendar day)			
<b>**nothing as follows**</b>			

<p><b>Payment Terms</b></p> <p>Payment shall be made through Landbank's LDDAPADA/Bank Transfer Facility, issuance of check or cash on delivery (COD) within thirty (30) calendar days after receipt of sales/service invoice and issuance of Inspection and Acceptance Report/Certificate of Acceptance from the End-User. In case accounts maintained in other banks, bank transfer fees shall be chargeable against the creditor's account.</p> <p>Interested suppliers shall provide the following Bank Details in the statement of compliance column:</p> <p>Bank Name: _____</p> <p>Bank Branch/Address: _____</p> <p>Bank Account Name: _____</p> <p>Bank Account Number: _____</p>
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**FINANCIAL OFFER:**

<b>Procurement of Rental of Lights, Sound System, LED wall and Stage for INTRAMURALS 2026</b>	
Approved Budget for the Contract (ABC): <b>Two Hundred Twenty-Five Thousand Pesos (PhP 225,000.00)</b>	
<b>Total Offered Quotation</b>	<b>In Words:</b>
	<b>In Figures:</b>

Signature Over Printed Name
Position/Designation
Company Registered Name
Office Telephone/Mobile Nos.
Email Address/es
Date



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

12745677

Procuring Entity

TARLAC STATE UNIVERSITY

Title

Procurement of Rental of Lights, Sound System, LED Wall and Stage for Intarmurals 2026

Area of Delivery

Tarlac

Solicitation Number:	019-2026	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	3
Classification:	Goods	Bid Supplements	0
Category:	Services		
Approved Budget for the Contract:	PHP 225,000.00	Document Request List	0
Delivery Period:	4 Day/s		
Client Agency:		Date Published	28/01/2026
Contact Person:	Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068110 Ext.157 tsucanvassing@gmail.com	Last Updated / Time	27/01/2026 17:20 PM
		Closing Date / Time	02/02/2026 13:00 PM

Description

Rental of Led Wall, Lights and Sound System, and Stage for Intramurals 2026

TSU INTRAMURALS 2026  
OPENING AND CLOSING CEREMONY  
TARLAC CITY CIVIC CENTER (GYMNATORIUM)  
FEBRUARY 3 AND 6, 2025

AUDIO SYSTEM  
12 units DBTECH215A Powered Speaker,  
4 units RCF745 Floor Monitor,  
4 units Nexo 18 SUB,  
2 units Sound Logic Speaker 12A for Fillers,  
1 unit Power Amp,  
4 units Tripod,  
2pcs Wired Goose Neck (condenser)Microphones,  
4 units Wireless Microphone,  
1 unit MG32/114FX Yamaha Mixer Console,  
1 rack Audio Processor,  
2pcs Microphone Stand,  
1 unit PC Laptop,  
1 lot Audio Signal and Extension,  
11 roll Snake Cable, 4 pcs Music Stand

LIGHTING SYSTEM  
16 units RGBW 3WLED PAR 3W  
16 units AMBER White 3W par C. LED;  
8 pcs Light Stand CRNAK 15ft;  
4 units Wireless TX/RX DMX (wireless solution) with LED Screen 9 x 12 ft Beam Lights

LED WALL  
3 sets of 9X12F  
15pcs LED Square (FOR TOP LETTERS

STAGE

3 sets of 16X24X3FT Vinyl/Acrylic  
2 Sets of Cold Spark Stage Fog Machine

MR. AND MS. INTRAMURALS 2026  
TSU GYMNASIUM FEBRUARY 5, 2026

AUDIO SYSTEM  
12 units DBTECH215A Powered Speaker,  
4 units RCF745 Floor Monitor,  
4 units Nexo 18 SUB,  
2 units Sound Logic Speaker 12A for Fillers,  
1 unit Power Amp,  
4 units Tripod,  
2pcs Wired Goose Neck (condenser)Microphones,  
4 units Wireless Microphone,  
1 unit MG32/114FX Yamaha MixerConsole,  
1 rack Audio Processor,  
2pcs Microphone Stand,  
1 unit PC Laptop,  
1 lot Audio Signal and Extension,  
11 roll Snake Cable, 4 pcs Music Stand

LIGHTING SYSTEM  
16 units RGBW 3WLED PAR 3W  
16 units AMBER White 3W par C. LED;  
8 pcs Light Stand CRNAK 15ft;  
4 units Wireless TX/RX DMX (wireless solution) with LED Screen 9 x 12 ft Beam Lights

LED WALL  
2 sets of 9X12F  
15pcs LED Square (FOR TOP LETTERS)

STAGE  
1 SET of 16X24X3FT Vinyl/Acrylic  
2 Sets of Cold Spark  
Stage Fog Machine

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Rental of Lights, Sound System, LED Wall and Stage	TSU INTRAMURALS 2026 OPENING AND CLOSING CEREMONY TARLAC CITY CIVIC CENTER (GYMNATORIUM) FEBRUARY 3 AND 6, 2025 , MR. AND MS. INTRAMURALS 2026 TSU GYMNASIUM FEBRUARY 5, 2026	1	Lot	225,000.00

Other Information

The bidders must download the attached documents in the associated component section.  
Note: This item is to be acquired as a lot.  
Please refer to the Request for Quotation for complete specifications\*

Created by                   Tutchie Panlilio  
Date Created               27/01/2026

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